



00

## GENERAL INFORMATIONS

## TIMETABLE SCHEDULE FOR EXHIBITORS

Exhibitors may carry out operations according to the following days and times.

	SETTING UP					During the SHOW			DISMANTLING	
	All stands except turnkey packages (1)					All type of Stands			All type of Stands	
	Friday 10/17	Saturday 10/18	Sunday 10/19	Monday 10/20	Tuesday 10/21	Wednesday 10/22	Thursday 10/23	Friday 10/24	Friday 10/24	Saturday 10/25
7am										
8am										
9am										
10am										
11am										
Noon										
1pm										
2pm										
3pm										
4pm										
5pm										
6pm										
7pm										
8pm										
9pm										
10pm										
11pm										
Midnight										

  

	During the SHOW			DISMANTLING	
	All type of Stands			All type of Stands	
	Wednesday 10/22	Thursday 10/23	Friday 10/24	Friday 10/24	Saturday 10/25
7.30am					
8am					
9am					
10am					
11am					
Noon					
1pm					
2pm					
3pm					
4pm					
5pm					
6pm					
7pm					
8pm					
9pm					
10pm					
11pm					
Midnight					

turnkey packages = stands equipped with eco, eco+, custom, prestige or vision packs

# Services



## Exhibitor home

The technical reception is open from Friday, October 17 at 8:00 a.m. until dismantling on Saturday, October 25 at 12:00 p.m. inclusive. From Monday October 20, the ARTIBAT team and official show service providers will be available to answer any questions you may have about your stand: stand Pack, electricity, furniture, etc., as well as for any additional last-minute orders.



## Medical service

A medical service will be available from Friday, October 17 at 8:00 a.m. in the "Medical Service" bungalow until dismantling on Saturday, October 25 at 12:00 noon. The service is open during official opening hours.

# Insurance



## Prevention

Your stand must be constantly supervised by your own staff during public opening hours and during the set-up and dismantling periods.

**Do not leave any visible objects in vehicles parked in the parking lots (no security is provided).**

- Small items should be placed in closed display cases.
- All computer equipment (laptops, digital cameras, plasma screens, etc.) must be secured or tied down with safety devices appropriate to the type of equipment during public opening hours.
- During the closing hours of the event, computer equipment as described above must be removed from the stands or locked in special cabinets.



## Warranty period

The insurance period begins two clear days before the show opens and ends on the second day after the show closes, except for theft cover, which ends when the show closes at 6pm on Friday, October 24, 2025.



## What to do in the event of damage or theft?

- Notify the organizers immediately at the Exhibitor Office
  - It is imperative that you lodge a complaint with the Bruz Gendarmerie within 48 hours, and that you include the original of this complaint with all the necessary supporting documents in your claim file: purchase invoices for the stolen items in particular.
- In the event of breakage or other damage, don't hesitate to take photos, and keep damaged items for expert examination.



02

# EXHIBITION

from 22 to 24/10/2025

**22|23|24** EXHIBITION PARK  
OCTOBER 2025 **RENNES**

# Show times



## Show access badge

Your exhibitor badges give you permanent access to the various exhibitor entrances, from 7:30 a.m. and throughout the 3 days of the show.

**NEW 2025:** your exhibitor badges are now NOMINAL and only available in electronic format. For more information, log on to your Exhibitor Area.

Dates	Opening hours with exhibitor badge	Visitor timetables
Wednesday, October 22	7.30 a.m. - 7 p.m.	9am - 7pm
Thursday, October 23	7:30am - 9pm	9am - 9pm
Friday, October 24th	7.30 a.m. - 6 p.m.	9am - 6pm

# How to get to the show



**Halls 1 - 1A - 2 - 3 - 4 - 7 - 8 - 11 :**  
Parking C  
(**ORANGE** badge)

**Halls 5 - 9 - 10A - 10B - Terraces :**  
Parking A  
(**GREEN** badge)

**The car park is free of charge for the duration of the exhibition**

# Delivery



## Supplying your stand

During the 3 days of the show, you can supply your stand before opening to visitors **from 7:30 to 9:00 am** (on presentation of your exhibitor badge) **with wheeled carts only**, or in the evening after closing to the public.

### Delivery address

Rennes Exhibition Centre / Airport - ARTIBAT Show  
Name of exhibiting company + Name of manager + hall + Stand no.  
La Haie Gautrais - 35170 BRUZ



## Catering delivery

**All goods must be received by the exhibitor or his representative.**

Under no circumstances will the organizer take delivery of your parcels and accepts no responsibility for any loss, theft or damage.

- To ensure everyone's safety, **deliveries to the stands must be made between 7:30 and 8:30 a.m.** (before the show opens to the public).
- Once the delivery has been made, the vehicle **MUST** be parked in the parking lot.
- **Only fresh and/or hot deliveries** will be accepted during Show opening hours (Access Door G).
- The security service will validate the need to deliver by vehicle or not.



# Cleaning and waste management



## Waste management and disposal

In accordance with current regulations, waste processing is selectively sorted. During assembly, a sorting unit in the park and collection points in the halls will be at your disposal for waste disposal. For large-volume removal, please contact the service provider listed by the organizer directly.

**We're counting on your vigilance so that together we can help protect the environment.**



## Cooking and heating in the halls

As the safety commission prohibits the use of any gas heating system in the halls (in accordance with article T27 and CH56 of the ERP legislation and regulations), we inform you that only electric heaters (auxiliary heaters, electric parasols, etc.) are authorized.

According to the specifications of the Rennes Exhibition Centre, all cooking facilities are forbidden inside halls and temporary structures open to the public.

Only self-service microwave ovens with a power rating of 3.5 KW or less, or hot-water tanks or infra-red lamps, are authorized.

# Other services



## Other services: drinks, special catering and delivery

- For all equipment needs (cart, coffee machine, refrigerator): Grain de Malice: Tel: +33(0)1 43 08 60 87
- For your drinks orders : Bougeard Leray Sarl : Tel : +33(0)6 30 63 58 37
- For catering services: Information to follow.



## Badge readers

Reserved badge readers can be collected from LENI at the Exhibitor Office on Monday October 20 from 2pm.  
Don't forget to bring a deposit cheque. They will be returned to the same location on Friday October 24 from 2pm.



## Internet access

There are 5 free wifi access points in the park.  
They can be ordered from SEEKAT, <https://commandes.seekat.fr/index.php> (throughput is not guaranteed).  
For access with guaranteed bandwidth, you can order from our two service providers: Orange ([oes@orange.com](mailto:oes@orange.com)) or Seekat (<https://commandes.seekat.fr/index.php>) - Order online from your exhibitor area.



## Press Office

The press office is located close to the Exhibitor Reception area.  
Press kits can be submitted from Tuesday October 21.

# Transport and tourism



## Bus

Line **13**: Parc Expo is accessible by line **13**, which runs from Chantepie to Bruz on weekdays and Saturdays. Connections possible with both metro lines **a** and **b** (a metro every 2mn15 at peak times):

Line **a**: change at Henri Fréville or Clémenceau

Line **b**: change at Saint-Jacques - Gaité

For more information, visit [www.star.fr](http://www.star.fr)



## Cab

Cabs Rennais: 33(0)2 99 30 79 79

Journey time SNCF train station > Parc des Expositions: 30 minutes

Carpooling: [Ouestgo.fr](http://Ouestgo.fr) / [mobicoop.com](http://mobicoop.com)

## Free shuttles



Train station → Parc Expo / Parc Expo → Train station

**Train station**: North-east exit of the SNCF train station, departure platform number according to notice board

**Parc expo**: bus stop at gate C.

Discover Destination  
Rennes





**All technical information is  
available from your Exhibitor Area**

**The entire technical team is  
available by e-mail: [technique@artibat.com](mailto:technique@artibat.com)**

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1 rue Louis Marin - 44200 Nantes  
France

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**#ARTIBAT 2025**

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